



INDIVIDUAL VOLUNTEER APPLICATION
 608 N. Elm Street, Arlington, TX 76011
 Phone: (817) 275-6551 Fax: (817) 861-4922 Website: www.bgcartx.org

It is a normal part of the Boys & Girls Clubs of Arlington procedure to reserve the right to make such checks as we deem appropriate on the suitability of working with children. This applies to professional and volunteer staff since it is our policy to treat volunteers with all the consideration given professionals. Criminal background checks will be conducted on all applicants in a manner designed not to cause embarrassment but to ensure the safety of our children. In order for us to do so, please complete the entire volunteer application and attached supplements.

VOLUNTEER NAME:	DATE:
MAILING ADDRESS:	APT#:
CITY:	ZIP:
HOME PHONE:	WORK PHONE:
OTHER PHONE:	EMAIL ADDRESS:

PRESENT OCCUPATION:

TITLE:	EMPLOYER'S NAME	SUPERVISOR'S NAME:
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EDUCATION:

Circle highest level completed:	8	9	10	11	12	13	14	15	16	+
SCHOOL:	DIPLOMA OR DEGREE?					MAJOR/MINOR:				

REFERENCES: (please limit no more than one reference to a family member):

1) NAME:	RELATIONSHIP:	PHONE:
2) NAME:	RELATIONSHIP:	PHONE:
3) NAME:	RELATIONSHIP:	PHONE:

PREVIOUS VOLUNTEER WORK OR WORK WITH YOUTH: Please briefly describe.

WHERE & WHAT?	WHEN?	CONTACT NAME & PHONE:

PREVIOUS BOYS & GIRLS CLUB EXPERIENCE:

HAVE YOU EVER VOLUNTEERED WITH THE BOYS & GIRLS CLUBS OF ARLINGTON BEFORE? If yes, give project information, dates, and location:	YES	NO
HAVE YOU EVER BEEN A MEMBER OF THE BOYS & GIRLS CLUBS BEFORE? If yes, explain:	YES	NO

HOW DID YOU HEAR ABOUT THE BOYS & GIRLS CLUBS OF ARLINGTON?

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WHY DO YOU WANT TO VOLUNTEER WITH THE BOYS & GIRLS CLUBS OF ARLINGTON? What motivates you?

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HOW LONG CAN YOU COMMIT TO THIS VOLUNTEER OPPORTUNITY?

Please list dates or the length of time (total hours) you are interested in committing:

ONE-TIME:	WEEKLY:	MONTHLY:	SEASONAL:
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WHAT DAYS & TIMES CAN YOU DEDICATE TO THIS VOLUNTEER OPPORTUNITY?

Please list times and days you are interested in volunteering:

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY

WHICH BOYS & GIRLS CLUB LOCATION WOULD BE THE MOST CONVENIENT FOR YOU?

Kromer	Main	Roquemore	Shadow Brook	Southeast	Other_____
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IS THERE A PARTICULAR GROUP YOU ARE INTERESTED IN WORKING WITH?

Mark all that apply:

Males	Females	6-9	10-12	13-15	16-18	Adults Only ~ No Children on Site
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PLEASE LIST YOUR HOBBIES & INTERESTS:

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PLEASE INDICATE THE TYPE OF ACTIVITY YOU ARE INTERESTED IN:

<input type="checkbox"/> Tutoring & Homework Help – <i>specify interest(s)</i> <input type="checkbox"/> Computers or Other Educational Activity – <i>specify</i> <input type="checkbox"/> Career/Leadership/Character Development – <i>specify</i> <input type="checkbox"/> Arts & Crafts/Cultural Awareness – <i>specify</i> <input type="checkbox"/> Athletics/Health & Fitness – <i>specify</i>	<input type="checkbox"/> Special Interest Classes/Teaching a Hobby – <i>specify</i> <input type="checkbox"/> Special Event/Public Speaking/Fundraising – <i>specify</i> <input type="checkbox"/> Office/Clerical Work – <i>specify</i> <input type="checkbox"/> Service Project/Clean-up/Maintenance – <i>specify</i> <input type="checkbox"/> Other – <i>specify</i>
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VOLUNTEER COMMITMENT AND LIABILITY RELEASE

"I certify that (1) the information on this application is correct; (2) promise to fulfill the commitments made to the Boys & Girls Clubs of Arlington (B&GCA); (3) to abide by all B&GCA policies, rules, regulations, and standards of conduct; (4) release the B&GCA, its employees, leaders, instructors, clients, and volunteers from any liability for loss or injury to myself or property which may occur do to my negligence or other acts of omissions. I have read and understand this policy. I understand that approval of this application allows me to volunteer with the B&GCA throughout one membership year (starting June 1 and ending May 31). After May 31 I will have to reapply for clearance in order to volunteer again with any B&GC of Arlington program or event."

MEDIA RELEASE

"I authorize the B&GCA, without limitation, to copy, publish, exhibit or distribute photographs, video tapes, &/or written testimonies of myself for the purpose of reporting or promoting volunteerism and/or the B&GCA programs. I have the authorization to waive all rights or claims I may have against your organization, and/or its agents, subsidiaries, or assignees related to the above media."

> SIGNATURE OF VOLUNTEER: _____ DATE: _____

> (if volunteer is under 18) SIGNATURE OF PARENT OR GUARDIAN: _____

Thank you for taking your time to complete this application and for your interest in the Boys & Girls Clubs of Arlington!

~ PLEASE DO NOT WRITE BELOW THIS LINE -- OFFICE USE ONLY ~

Date received: _____	Reference Check: _____
Received by/how: _____	Background Check: _____
Circle Location: KR MN RQ SB SE Other: _____	
Interviewed By: _____	Date: _____
Comments: _____	



VOLUNTEER CONSENT

FOR CRIMINAL BACKGROUND HISTORY CHECK AUTHORIZATION/WAIVER/INDEMNITY

"I hereby give my permission for the Boys & Girls Clubs of Arlington, Inc. to obtain information relating to my criminal history record as received through the Volunteer Center of Tarrant County and/or any other organization. The criminal history record, as received from the reporting agencies, may include juvenile offenses, arrest and conviction data, as well as plea bargains, deferred adjudications, and motor vehicle reports. I understand that this information will be used, in part, to determine my eligibility for employment or volunteer position with this organization. I also understand that as long as I remain in employee or volunteer here, the criminal history records check may be repeated at any time. I understand that I will have an opportunity to review the criminal history and a procedure is available for clarification, if I dispute the record as received.

I, the undersigned, do, for myself, my heirs, executors and administrators, hereby remise, release and forever discharge and agree to indemnify the Volunteer Center of Tarrant County, The Boys & Girls Clubs of Arlington, any other organization, and each of their officers, directors, employees, and agents harmless from and against any and all causes of actions, suits, liabilities, costs, debts and sums of money, claims and demands whatsoever, and any and all related attorneys' fees, court costs, and other expenses resulting from the investigation of my background in connection with my application to become a staff member or volunteer."

TYPE OR PRINT VOLUNTEER NAME

_____/_____/_____
SOCIAL SECURITY NUMBER

DRIVERS LICENSE# AND STATE ISSUED

_____-_____-_____
DATE OF BIRTH

(_____)_____
HOME PHONE

GENDER RACE

ADDRESS (physical address – no PO Box please)

APT #

CITY

ZIP CODE

Please answer the following question:

Have you ever been convicted of, pled guilty to, and/or pled "nolo contendere" to a crime (felony or misdemeanor, including but not limited to theft, banking, fraud, drug and/or alcohol-related offenses, assault, sex related or child abuse related offenses, etc?)* **Yes** _____ **No** _____

If yes, please explain (State, date, court, type of crime, place of occurrence, disposition):

"I declare that all above information is true and accurate to the best of my knowledge."

➤ **SIGNATURE OF VOLUNTEER:** _____ **DATE:** _____

(if volunteer is under 18)

➤ **SIGNATURE OF PARENT OR GUARDIAN:** _____

*NOTE: Conviction of a crime will not necessarily disqualify you for placement. Each conviction will be judged on its own merit with respect to time and relatedness to volunteer job. If you have any questions or concerns about our placement process - please contact our Volunteer Coordinator at 817-275-6551. Thank you.